

REPAIR & REQUEST FORM



J.E Abel Real Estate Pty Ltd
8/395 Nepean Hwy
Frankston Vic 3199
ABN: 16 004 622 048
9781 3400

Fax: 9783 5656

After hours emergency number 0426 383 099

PROPERTY ADDRESS:

TENANT NAME/S:

Contact Numbers: HOME: MOBILE: WORK:

REPAIR/REQUEST DETIALS:

OFFICE USE ONLY:

Received on Date:	<input type="text"/>	Staff Member:	<input type="text"/>
Date Entered into Console:	<input type="text"/>	Landlord Contacted:	<input type="text"/>
Landlord Approved:	<input type="text"/>	Completed:	<input type="text"/>

This Form can be Posted, Lodged in Person at J.E. Abel Real Estate Pty Lts, faxed or E-mailed
ALL non-urgent Repairs are to be requested in writing
In the case of an urgent repair please phone the office.